

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, February 10, 2022 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #18.

Call to Order

Members in attendance:     Todd E. Holt, President  
                                      David E. Lund, Vice President  
                                      Joyce C. Barney, Member  
                                      Adam R. Britt, Member  
                                      Jennifer Finlinson, Member  
                                      David V. Styler, Superintendent  
                                      Corey S. Holyoak, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:         Jennifer Finlinson

Pledge of Allegiance:       Jennifer Finlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies
3. Review of proposed fees for 2022-23 school year
4. Review of Capital Outlay requests for 2022-23 school year – Board Visit to Schools
5. Review of Policy 4240 – Employee Leaves of Absence & Released Time
6. Governmental Letter in regard to IPP Legislation
7. Legislative Update

Member Finlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 and 2022-2023 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt, with the voting as follows:

Closed Executive Session

Member Finlinson         Aye  
Member Britt             Aye  
Member Holt             Aye  
Member Lund             Aye  
Member Barney was absent at the beginning of the Executive Session

Member Lund made a motion to return the meeting to a Regular Session, seconded by Member Barney, with the voting as follows: Regular Session

Member Lund Aye  
Member Barney Aye  
Member Holt Aye  
Member Lund Aye  
Member Britt was absent after the Executive Session

Time of the Closed Executive Session was from 1:05 pm to 1:45 pm. Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 and 2022-2023 school years) as provided for in Utah Code: 52-4-205(1)(a). Certification

\_\_\_\_\_  
Todd E. Holt, President

\_\_\_\_\_  
Corey S. Holyoak, Business Administrator

Consent Items Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports Payment of Bills / Approval of Financial Reports

Payment of bills from check #22457 to check #22562, inclusive, and ACH #362 through #385 inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #19.

Substitute Teachers Substitute Teachers

Bridgette Hughes (Hinckley)

Bridgette has completed the online Sub Instructor Training and has passed a current background check and TB test.

2021-2022 School Year Compulsory Attendance Compliance 2021-2022 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>	
Norma Clark	Koda Manis	DHS / 11th grade	
Dakotah and Tanya Carson	Wrangler Carson	GES / 2nd grade	
Dakotah and Tanya Carson	Decker Carson	GES / K	
Bob Rogers	Michael Rogers	DMS / 6th grade	
Amanda Hernandez	Jayden Vasquez	DHS / 12th grade	
Jason Porter	Trevor Porter	DHS / 11th grade	

Recommended for approval.

Utah High School Activities Association (UHSAA) 150 Mile Consent Approval

Delta High School Baseball to Morgan, Utah on April 29, 2022

UHSAA 150  
Mile Contest  
Approvals

Personnel Items

Personnel Items

Letter of Resignation

Letter of  
Resignation

Asher Stephens – Millard High School Head Drill Coach

Recommendation for Delta Bus Drivers

Delta Bus Drivers

Stephanie Larsen

Cathy Moody

Recommendation for School Principal of Delta South Elementary

DSES Principal

Duane Rawlinson

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney, and carried unanimously by the Members of the Board.

Information Items

Information Items

Announcement of Delta South Elementary Principal

DSES Principal

Superintendent Styler announced the selection of Duane Rawlinson as the principal of the Delta South Elementary beginning with the 2022-2023 school year. He read the formal press release and expressed confidence in the committee's selection.

Fillmore Elementary School PTA – Annual Project Proposal

FES PTA Project

Fillmore Elementary School PTA Treasurer, Stephanie Kelso, presented the PTA's annual project, which is to be an outdoor learning center. The PTA will proceed with the project.

Filing Period for School Board Elections

School Board  
Filing

The filing period for School Board Elections has been moved to February 28 through March 4, 2022.

Action Items

Action Items

Approval of Policies

Approval of  
Policies

None

Applications of Intent to Retire

Class of 2022  
Retirees – Intent  
to Retire

The following individuals have submitted their application of intent to retire at the end of the 2021-2022 school year, under Millard School District’s Employee Incentive and Retirement Benefit Policy – File Code: 4016.

Clyde Habel	Delta Warehouse	Warehouse
Janeen Hare	Millard High School	Teacher
Kevin Singleton	Delta High School	Teacher
Rhonda Harrison	Delta South Elementary	Principal
Ruth Corbridge	Millard High School	Instructional Assistant
Sandra Health	District Bus Garage	Bus Driver
Tracy Keel	Millard High School	Teacher
Vickie Larsen	Fillmore Middle School	Teacher
William Emmett	District Maintenance	Maintenance

Member Finlinson made a motion to approve the Early Retirement applications, received from the above-mentioned employees, to retire at the end of the 2021-2022 school year – or as stated on their applications, seconded by Member Barney, and carried unanimously by the Members of the Board.

Out of State Travel Request

Out of State  
Travel

Fillmore Middle School would like to send 10 or more teachers to the PLC at Work Institute in Las Vegas this June 8 through June 10.

Member Lund made a motion to approve the request, seconded by Member Barney, and carried unanimously by the Members of the Board.

Delta High School Amended Land Trust Plan for 2021-2022

DHS Land Trust

Principal Rob Fowles presented an amendment to Delta High School’s Land Trust Plan for the current school year. Because of the carryover from the prior year, the community council approved the total of \$16,127.16 to be spent on sending as many teachers as possible to the PLC Conference in Las Vegas.

Member Barney made a motion to approve the amendment for the 2021-2022 school year, seconded by Member Lund, and carried unanimously by Members of the Board.

Fillmore Middle School Land Trust and Teacher and Student Success Plan for 2022-2023

FMS Land Trust

Principal Matt Bassett, of Fillmore Middle School, presented his school’s Land Trust Plan, as well as its Teacher and Student Success Plan for the 2022-2023 school year, to the Members of the Board.

These plans are supported and recommended by the Fillmore Middle School Community Council, and are on file at the school.

Member Lund made a motion to approve and accept the plans presented, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Millard High School Land Trust and Teacher and Student Success Plan for 2022-2023

MHS Land Trust

Principal Derrick Dearden, of Millard High School, presented his school’s Land Trust Plan, as well as its Teacher and Student Success Plan for the 2022-2023 school year, to the Members of the Board.

These plans are supported and recommended by the Millard High School Community Council, and are on file at the school.

Member Barney made a motion to approve and accept the plans presented, seconded by Member Lund, and carried unanimously by the Members of the Board.

EskDale High School Land Trust and Teacher and Student Success Plan for 2022-2023

EskDale Land Trust

Ms. Sharon Conrad presented EskDale High School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2022-2023 school year, to the Members of the Board.

These plans are supported and recommended by the Millard High School Community Council, and are on file at the school.

Member Barney made a motion to approve and accept the plans presented, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Possible Adjustment to Scheduled April School Board Meeting

Adjustment to April Board Meeting

Member Lund made a motion to adjust the date of the April School Board meeting from April 14, 2022 to April 21, 2022, because of Spring Break, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Possible Donation of District Vehicle to Fire Department

Donation of District Vehicle

The local fire department has approached the District about donating a vehicle for its use in search and rescue training. Zach Bryan has identified a 2005 Buick LeSabre, with a bad transmission, and has recommended it be donated.

Member Lund made a motion to approve the request, seconded by Member Barney, and carried unanimously by the Members of the Board.

Minutes

Minutes

Minutes of the Board of Education meeting held January 13, 2022 were approved by a motion from Member Lund, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Communications for Board Members

Communications for Board Members

1. School Newsletters:
  - a. Delta North Elementary School's "Bulldog Bulletin" – February 2022
  - b. Delta South Elementary School's "The Bunny Bulletin" – February 2022
  - c. Delta North Elementary School's Spanish bulletin – February 2022
  - d. Delta Middle School's January Newsletter - February 2022
  - e. Fillmore Middle School's January Newsletter – February 2022

School Newsletters

Public Comment

Public Comment

The time was then turned over for comments from the public.

Cherish Works inquired as to the Safety Committee of the District. She will be in contact with Superintendent Styler.

Michelene Anderson reemphasized her concerns with the reconfiguration of Delta South Elementary School, Delta North Elementary School, and Delta Middle School. She expressed her desire for the Board to change its course on the matter.

Amanda Harding expressed her appreciation to the School Board for moving forward with the recommendation of the Delta South Elementary School Principal Interview Committee. She is pleased that Mr. Rawlinson was selected for the position.

She also expressed her desire to have the reconfiguration reconsidered, but also mentioned that if it was going to go forward, that there be an announcement to the public stating as much.

Public Hearing on the 2022-2023 Board Approved School Fees

Public Hearing on School Fees

Member Lund made the motion to open the Public Hearing on the 2022-2023 Board Approved School Fees, seconded by Member Barney, and carried unanimously by the Members of the Board.

Superintendent Styler gave a presentation and explanation of the proposed Board Approved School Fees for the 2022-2023 school year.

Members of the public expressed their appreciation for the transparency of the fee schedule.

Member Finlinson made a motion to close the Public Hearing, seconded by Member Barney, and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA Report

None

Board Member Comments

Board Member Comments

Member Finlinson was pleased with the link for ParentGuidance.org on the Millard School District website. She thinks that will be a great resource for parents of school-aged children. She commented on whether we might want to invite the school liaison of that organization to come and do a presentation.

Member Barney expressed her excitement for Mr. Rawlinson as the new Delta South Elementary Principal. She also expressed gratitude and excitement for Ms. Rhonda Harrison in her new endeavors.

Member Lund commented that it appears our District's COVID numbers are down. He also expressed his thanks to the District staff. They do a lot that goes unnoticed, and he is grateful for all they do.

Member Holt also expressed his excitement for Mr. Rawlinson.

Superintendent Styler expressed appreciation for all the District staff and all they do. He also expressed his congratulations to Mr. Rawlinson. Additionally, he mentioned his appreciation for Kris Albrecht. She has gone above and beyond in her position, especially recently, to ensure each school's food service runs smoothly.

Corey Holyoak expressed his appreciation for the parents, teachers, and staff that go above and beyond to contribute to our schools.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, March 17, 2022, at 1:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:15 pm.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator